

FPA of Maryland  
Board Minutes of  
January 7, 2010

Attendance

BOARD MEMBERS PRESENT

Charles R. Wolpoff, JD, LLM, CFP®  
Scot Stark, CFP®, MBA, CMFC  
George Jankiewicz, CPA, CFP®  
Joe Garrison, CFP®  
William Bissett, CFP®  
*Steve Larson (by phone)*

OTHERS PRESENT

*Joy Slabaugh, CFP®/PR Committee Chair (by phone at 8:45)*  
F. Michael (Mike) Curley, ChFC/Executive Director

Approval of Minutes for December 3, 2009 meeting

**Minutes were approved** as posted at <http://www.fpamd.org/board.php> prior to the meeting. Approved minutes are archived at [http://www.fpamd.org/board\\_archives.php](http://www.fpamd.org/board_archives.php).

Treasurer Report

**Balance Sheet and P&L Budget vs. Actual statements as of December 31, 2009**, which were distributed by e-mail prior to the meeting, **were** reviewed by George Jankiewicz, and **approved by the board at the meeting**. Copies of the statements are available to Board members upon a request to the ED ([director@fpamd.org](mailto:director@fpamd.org)).

New/Old Business

Executive Director Report (Curley)

■ **Lincoln Financial Group (LFG) chapter surcharge**-After three invoices, the following LFG members have not paid their respective 2009 chapter surcharge:

[REDACTED]

[REDACTED]. Some of these members are no longer affiliated with LFG, and may not have received any of the e-mailed invoices. Whereas we did receive payments of \$520 from thirteen LFG members, the outstanding invoices constitute accounts receivable of \$560. Does the board wish to pursue these above-mentioned individuals for payment, or take the hit for a bad debt? **It was agreed that the chapter will record a bad debt for unpaid chapter surcharges in 2009.**

■ **2010 Retreat**-Wolpoff, Stark, Bissett, Jankiewicz, Kelly, Garrison, Larson (part of the day), Dunlap, Slabaugh, Weiss, Neville, Foster, and Curley have stated that they plan to attend. Only the GR Committee is unrepresented.

■ **2010 Leadership Dinner**-Michael Kitces (Ellie), Charles R. Wolpoff (Sue), Scot Stark, George Jankiewicz, Neil Sweren, Joe Garrison, William Bissett (Katie), Mary Dunlap, Craig Berman, Joy Slabaugh (James Hamilton), and F. Michael Curley (Eleanor) have stated that they plan to attend. Bryan Kelly and Pam Gilmour sent regrets. **William Bissett corrected the report by indicating that his wife, Katie, is unable to attend.**

### Executive TF Report (Wolpoff)

- Scot made opening remarks to (1.) tell the board that the board chair (currently Charlie) will preside over all board meetings, and (2.) to state his goals as president: to emphasize the importance of the retreat results; to establish board member benefits; and to emphasize efficient meetings at the board and committee levels.
- Steve reported that T Rowe Price has a program "in the can" regarding how to run efficient meetings. Steve also mentioned a twelve hour (Harvard) course to which he has access. **Scot and Steve will discuss both programs in more detail.**
- Scot (chair), George, and Steve will constitute the 2010 POT.
- William (chair), Joe, and Bryan will constitute the 2010 PPT.

### Planning & Program Development TF Report (Bissett)

- **Recommended Actions by the Task Force**
  - a. Advertise and Promote the 2010 Retreat to anticipated attendees
    - i. Send email to 2010 Retreat attendees with copy of achievements and summary of last years event (this week)
    - ii. Send email to 2010 Retreat attendees with copy of agenda in advance (week of January 11)
    - iii. Send email to 2010 Retreat attendees with copy of Mission and Vision Statement (week of January 18)
  - b. Recommend that the Executive Task Force maintain and update the "Ideal Leader Resume" created by the PPT in 2009.
  - c. Recommend that the POT report on the progress and refer back to the PPT the development of the "Alternative Meetings" proposed by the PPT in 2009.
- Schedule and nature of PPT Meetings to be established
- Timeline of PPT Tasks and Goals to be established

**All recommended actions were supported by the full board.**

### Performance Oversight TF Report (Stark)

Scot will be scheduling meetings for the task force.

### Open Forum

- Charlie asked new board member to be on the lookout for prospective leaders, and send names to William.
- Charlie stated that the merger of Partners and Program committees will not happen now.
- Charlie will send names for retreat breakout groups to facilitator, Sharon Seal.

### Adjournment

The meeting was adjourned with the consent of all present. The next board meeting is scheduled for **February 11, 2010**. Directions and additional details can be found at <http://www.fpamd.org/board.php>.